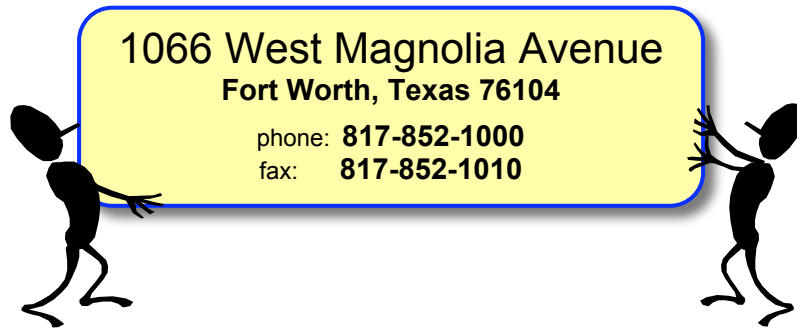


Contact Information: Vivian Smith, Director vivian.smith@fwisd.org

THE FORT WORTH ISD ADULT EDUCATION CENTER



Computer Training

The Community Service Program provides affordable computer training in several software applications including:

Keyboarding

Word

Excel

PowerPoint

Access

Publisher

Data Entry

- Classes range from beginning to advanced skill level.
- Course offerings are updated to meet current job demands.
- Classes are affordably priced and payment plans are available.
- Day and evening classes are available.

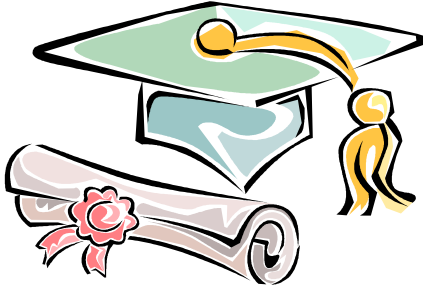


For more information or to obtain a brochure, call 817-852-1000 ext. 225
or email jean.lane@fwisd.org or suzann.robinson@fwisd.org

High School Diploma

The **Competency Based High School Diploma Program (CBHSD)** offers adults with 17 or more high school credits an opportunity to earn a high school diploma through a combination of credits, work experience, and examination.

For more information call 817-852-1000 ext. 247
or email billie.younger@fwisd.org



NEW

Online Competency Based High School Diploma Program offers distance learning classes for out-of-school adults with 17 or more credits.

Coursework may be accessed from any available Internet source (i.e., home computer, library, school, Adult Education Center classroom).

While all coursework can be done as distance learning, final exams must be scheduled in advance and are administered at the Adult Education Center, 1066 West Magnolia Ave., Fort Worth, TX 76104.



For more information on this program (including pricing information) contact Jean Lane, jean.lane@fwisd.org or by phone at 817-852-1000 ext. 225

General Educational Development (GED) Testing

The General Educational Development (GED) is a high school equivalency test available for persons beyond the high school compulsory age (18 or above) and officially withdrawn from school. Persons under the age of 18 must obtain Parent/Guardian Consent and the GED Test Administration Withdrawal Form.

Testing sessions are held on Tuesday/Wednesday weekly and the first Saturday of the month. Prior registration is required.

Registration

Monday through Thursday 8:00 a.m. to 7:00 p.m.

Friday 8:00 a.m. to 4:00 p.m.

Registration deadline for Tuesday/ Wednesday testing is 7:00 p.m. on the preceding Monday, and deadline for Saturday testing is 7:00 p.m. on the preceding Thursday

To register, the testing candidate must appear in person and provide the following:

- Valid state or government issued picture ID;
- Social Security card with same name as ID (no copies accepted);
- \$80.00 money order (no other form of payment will be accepted);
- Persons 17 years of age must obtain the two-sided "Parent/Guardian Consent and the GED Test Administration Withdrawal Form". This form is available at this GED testing center. (Note: Only court-ordered 16 year-olds are allowed to test).

Testing Schedule

Pre-registration is required. Please arrive 20 minutes before posted times with ID and Social Security Card. A \$15 rescheduling fee will apply without sufficient cancellation notice.

Tuesday

3:15 pm Check in

3:30 pm Demographics
(required before testing)

4:10 pm Science

5:45 pm Social Studies

7:05 pm Reading

Wednesday

3:15 pm Check in

3:30 pm Writing

5:55 pm Math

Saturday

7:30 am Check in

7:45 am Demographics
(required before testing)

8:25 am Writing

10:50 am Math

Lunch

1:25 pm Science

3:00 pm Social Studies

4:20 pm Reading

Note: Testing dates may vary due to holidays or school break periods.

The GED Test is offered in English and *Spanish. The test is also available in large print but must be requested at registration.

*in alternating months

Retesting Information

In order to retest, candidates must do the following:

- Wait 6 months, or
- Present a letter of readiness from a certified teacher.

And

- Bring official TEA Score Report if tested in Texas, or
- Have transcript mailed directly to us from testing center in another state.

Retesting fees are \$16 (money order only) for each subtest, if originally tested in Texas. If original test taken in another state, fees are \$30 for first subtest and \$16 thereafter.

Pre-registration is required

Free GED preparation classes are available at many locations.

Call 817-852-1000 for more information.

Or email lucy.ocon@fwisd.org or sylvia.underwood@fwisd.org

Adult Evening High School

Still in high school?

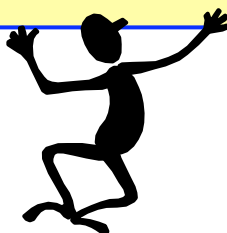
Need to catch up on credits?

Want to graduate early?

This program provides courses for high school students to earn credits that may be transferred back to their home high school and count towards their high school diploma.

Up to sixty hours of class attendance is required for each half-credit course. Each class meets two hours per day. A maximum of two courses may be taken at one time. Principal and counselor approval is required. There is a registration fee for these classes.

For more information call 817-852-1000 ext. 225/226.
or email jean.lane@fwisd.org or suzann.robinson@fwisd.org



In-School GED Satellite Program

This in-school program serves Fort Worth ISD students 17-21 who have seven and one-half or fewer high school credits or those court-ordered to obtain a GED.

- The program goal is for students to successfully earn their GED plus have valuable work experience in order to prepare for successful adult employment and/or college
- Includes a cooperative education program that requires students to work part-time
- Classes are small and individualized

For more information call Mary Green at 817-852-1000 ext. 244 or mary.green@fwisd.org

Adult Basic Education (ABE)

The main objective of this program is to teach literacy to out-of-school adults.

ABE includes the following programs:

- **ADULT BASIC EDUCATION/LITERACY:** This program identifies the basic literacy needs of individuals and assists them in reading, writing, and mathematics. The work is divided into two levels: PRE-LITERACY - for those unable to read or write; BASIC EDUCATION - basic skills, grades 1-8, including reading, writing and mathematics.
- **SECONDARY EDUCATION/GED PREPARATION:** Students prepare for the General Educational Development (GED) examination by studying high school level materials in the areas of literature, writing, math, social studies and science.
- **ENGLISH AS A SECOND LANGUAGE (ESL):** Adults with limited English proficiency learn to read and speak English, and practice writing skills.
- **CITIZENSHIP:** Foreign-born adults study to earn permanent residency and/or US citizenship. The areas taught are ESL, United States History, and United States Government.

Program information regarding class times and site locations may be obtained by calling 817-852-1000.

Or email sofia.zamarripa@fwisd.org aida.martinez@fwisd.org or patricia.covert@fwisd.org

Certified Food Manager Program

The FWISD Adult Education Center offers training classes and Certification testing as a licensed test site for the Texas Department of State Health Services (DSHS) Certified Food Manager (CFM) Program.

H.B.2292 requires all state licensing to go to two-year renewal cycles. Licensees have the option of renewing on-line through the "Texas On-Line" web site at the end of each two-year license period. The food manager certificate will also be on a two-year cycle. Candidates who successfully pass the DSHS CFM examination may be "certified" for up to six-years by submitting for renewal of the food manager certificate every two years within the six-year period. At the end of the sixth year the candidate re-certifies by re-taking the food managers examination, starting the two-year renewal cycle again.

In July of 2002, rules became effective which eliminated the requirement for an individual to receive accredited training prior to taking the examination to become certified. As of that date, an individual has the option to test only. Upon successfully passing a DSHS approved examination, the food manager is considered to have met training and testing requirements to become certified as a food manager.

Classes in Spanish will be scheduled upon request for groups of six or more.

For information on class schedules and pricing email a request to jean.lane@fwisd.org or suzann.robinson@fwisd.org

or call 817-852-1000 ext. 225 / 226.

Industrial Trades/Vocational Programs

Want to learn a trade?

The Adult Education Center offers instruction in the trade areas identified to provide specific occupational skills development or enhancement for all interested persons. Some courses have prerequisites. A minimal fee is charged.

Classes meet two or three nights per week for 10-12 weeks. Specific information regarding course content and outline, starting and ending dates, , fees, book costs, and cost of materials, etc., may be obtained at the FWISD Adult Education Center, 1066 West Magnolia, Fort Worth, Texas 76104.

Program availability is subject to sufficient enrollment for all classes.



- Auto Collision Repair and Refinishing Technology
- Automotive Technician

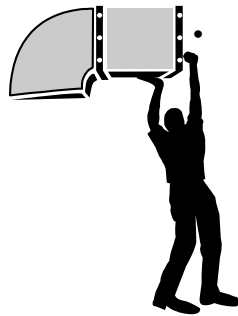
- **Blueprint Reading for Industry**



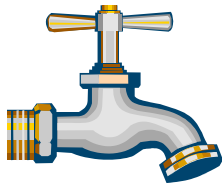
- **Computer Numerical Control Programming**



- **Electrical Repair**



- **Refrigeration and Air Conditioning**



- **Plumbing**

For more information call 817-852-1000

Apprenticeship Training

Apprenticeship consists of on-the-job experience with a journey person for an average forty-hour week while attending class a minimum of two times a week from 6:00-9:00 p.m.

All apprenticeship programs require high school graduation or GED and most require a minimum of high school algebra and geometry. Each program has a designated application, entry dates and additional entry-level requirements.

For additional information contact the Director of Apprentice Programs of any of the trades below.

- **Independent Electrical Contractors of Fort Worth**

Director: Martin King
Secretary: Sandra Steve/Tracey Dalrymple
5809 E. Berry
Fort Worth, Texas 76119
Phone: 817-496-8422; Fax: 817-496-8555

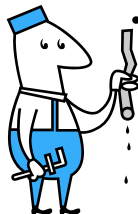
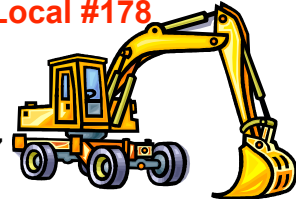
- **North Texas Carpenters and Millwrights JATC**



Director: David Bonds
Secretary: Shirley Miller
1901 Susan Drive
Arlington, Texas 76010
Phone: 817-640-8825; Fax: 817-640-9217

- **Construction Equipment Operators Local #178**

Director: Ken Powell
4025 Rufe Snow Drive
Fort Worth, Texas 76180
Phone: 817-284-1191; Fax: 817-237-1587



- **Fort Worth Plumbers and Pipefitters JATC**

Director: Jack P. Riley
PO Box 1982 (76101)
6620 Anglin Drive
Fort Worth, Texas 76119
Phone: 817-534-5566; Fax: 817-534-9690

- **Sheet Metal Workers Local #68**

Director: Daniel Williams
1020 S. Industrial Blvd.
Euless, Texas 76040
Phone: 817-267-3379; Fax: 817-267-4407

