



FWISD 2007 Capital Improvement Program (CIP)

Evaluation Criteria and Procurement Forms Session – September 24, 2009

Evaluation Criteria

Spec Section 00 21 13 Instructions to Proposers



Quantitative Criteria: 44% of total

- Price - 40%
- Contract Time / Schedule - 4%

Qualitative Criteria: 46% of total

- GC Firm Experience – 20%
- Attend Pre-Bid Meeting – 1%
- GC Personnel – 10%
- Safety – 5%
- Methodology – 5%
- Financials – 5%

HUB Participation: 10% of Total

- Meet Expectation – 5%
- Exceed Expectation – 1%
- Certifications – 2%
- Historic Participation – 1%
- Joint Ventures – 1%

Criteria	Weight (Out of 100%)	Explanation of Criteria	
QUANTITATIVE CRITERIA			
Contract Amount	40%	Proposed Construction Amount (Base Price including Allowances as listed in Specification Section 00 41 11). Final weighting distribution will be calculated as a percentage based upon the spread from the lowest price.	44%
Schedule	4%	Proposed Contract Duration. (Projected Completion as shown in Spec. Section 0041 11 and proposed schedule as shown in Spec. Section 00 41 13). Final weighting distribution will be calculated as a percentage based upon the spread from the shortest duration.	
QUALITATIVE CRITERIA			
General Contractor (GC) Qualification and Relevant GC Experience	20%	Overall qualification of the Proposer. References' responses. Record of past claim incidences and litigation experiences. Projects completed on budget; Projects completed on schedule; Quality of Reporting and Communications; Responsiveness.	46%
	1%	Proposer attendance at the Pre-Proposal Meeting held prior to the Proposal Date.	
Personnel	10%	Qualifications and relevant experience of the proposed personnel (Project Manager(s), Superintendent(s), and other key personnel) to be assigned to this project.	
Safety	5%	Contractor's existing safety program and Experience Modification Rate (EMR). This program shall be evaluated based on meeting minimum safety requirements of OSHA standards.	
Methodology	5%	Quality and clarity of Proposer's work plan including schedule, construction work hours/days, logistics, understanding of the work, and sensitivity to ongoing school operations (with emphasis on child/staff safety).	
Financials	5%	Addressing local community issues (noise/dust control, parking, traffic control, circulation, etc., as applicable). GC recommendations regarding any time and cost saving ideas.	
		Financial stability and condition of the Firm. Dun and Bradstreet (D&B) rating. In the absence of a D&B rating for the firm, the most recent financial statements will be evaluated. Financial ratios; current and debt/asset ratios; comparison against construction industry standards.	
HUB Participation	5%	HUB Participation. Proposed construction team composition (including subcontractors) in keeping with the District's minimum expectation of 25% or greater is valued for this criterion, including commitment to communicate with and solicit the involvement of HUBs. Final weighting distribution will be calculated as a percentage based upon the spread from the highest HUB participation percentage.	10%
	1%	HUB Participation proposed in excess of the minimum 25% expectation	
	2%	HUB Plan. Evidence of Firm's HUB Plan and good faith effort. Documentation including, but not limited to, advertisements, written notification to subcontracting firms, contact with certifying agencies such as NCTRCA, and State of Texas HUB program	
	1%	Historical Utilization. Provide information showing Historical HUB utilization and actual percentages. Final weighting distribution will be calculated as a percentage based upon the spread from the highest historical utilization.	
	1%	Joint Venture and HUB Participation in Excess of Expectation: Written documentation that prime firm is a joint venture and that at least one of the partners in the Joint Venture is a HUB firm.	

Bidding Tips and Strategies

Price

- Stay competitive yet profitable
- Understand trends and cost fluctuations

Schedule and Methodology

- Meet or improve the District's expected duration
- Show how to work in **occupied** schools

Experience

- Emphasize **K-12** and **FWISD** projects

Safety

- Show your **safety** program is in place or adopt the district's safety manual
- Demonstrate an excellent safety record

HUB

- Confirm your commitment to **meet** the **25%** HUB participation expectation
- Points given for **exceeding expectation**



- ❖ Understand the selection criteria and proposal processes
- ❖ Read the documents
- ❖ Attend the Pre-Proposal Meeting and Site Visits

Bidding Tips and Strategies

References

- Make sure reference information is current
- Verify references will be available

Processes

- Know forms and required documents
- Understand the selection criteria
- Follow proposal submittal instructions
- Comply with communication protocols
- Attend the pre-proposal meeting and site visits
- Find the right partners ahead of the bid time
- Ask questions at appropriate time



Defined Scope and Responsibilities are the Cornerstones of any Successful Project

Format and Outline

- Examine addenda thoroughly
- Answer All questions completely
- Perform a thorough review prior to submitting

How do I stay involved and informed?



Contact Information

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A win-win for all

