

Job Qualifications

- Provide leadership that focuses on understanding, valuing, and managing diversity for maximum productivity.
- Create a positive work environment by limiting unproductive and negative conversation.
- Perform and manage with an overall nature that is committed to the goals and visions of the school district. Positive reflection on departmental goals and procedures exhibited.
- Perform other job related duties as assigned.

- High school diploma or GED required.
- Five years of institutional food service operations experience in an environment with some scratch preparation.

- Two years institutional food service management in school cafeteria or successful completion of TASN Manager's Academy with other institutional food service management experience.
 - Current Food Protection Management Certification (State Regulation).
 - Working knowledge of:
 - methods, materials, use of equipment and appliances used in food preparation.
 - effective planning and organizational skills.
 - oral and written communication skills.
 - interpersonal skills using tact, patience and courtesy.
- Ability to
 - manage personnel and provide input for evaluations.
 - respect employees through confidential communication and not discussing personal issues with other campus employees.
 - read recipes and instructions; complete with proper ingredient measurements.
 - count money and food inventory.
 - read, write, and type routine reports and other correspondence material

Application Requirements

Complete on-line application.

Must complete an online application and attach a resume as a word document. Two job related reference letters required if hired. Appropriate license(s)/certification(s) required if hired. Official transcripts required if hired. All foreign transcripts must be equivocated through an approved agency.
[\(Click here for equivocation list\)](#)

Additional Job Information

PHYSICAL JOB REQUIREMENTS

PHYSICAL DEMANDS REFERENCE

Occasionally (0-33% of day, 0-32 repetitions)
Constantly (67-100% of day, >200+ repetitions)
Frequently (34-66% of day, 33-200 repetitions)

PHYSICAL DEMANDS

Exerting 20 to 50 pounds of force occasionally, and/or 10 to 25 pounds of force frequently, and/or greater than negligible up to 10 pounds of force constantly to move objects.

ENVIRONMENTAL CONDITIONS

One hundred percent indoors, exposed to extreme heat and cold, noise, fumes from gas stoves, and vibration to hands and arms.

A detailed list of physical job requirements is available from the Compensation Department.

These statements are intended to describe the general nature and level of work being performed by people assigned to this job. They are not intended to be an exhaustive list of all job responsibilities.