

BIOGRAPHICAL AND PROFESSIONAL INFORMATION cont. (required)

(Type application and use no smaller than 10 pt. type and no less than 1.5 spacing.)

List the professional organizations to which you belong and any honors, awards and recognitions conferred upon you by them or the FWISD.

Describe your students.

What would you like the committee to know about you as a librarian?

PART 2: APPLICATION NARRATIVES (required)

Respond to the following topics **each on its own page** with **the title of the topic as the heading**. Include your name and the Chair category for which this application is intended. Please type and use no smaller than 10 pt. type and no less than 1.5 line spacing.

1. What do you consider to be the major issues in library information science today? Address one in depth, outlining possible causes, effects and resolutions.
2. What do you do to strengthen and improve the librarian profession?
3. Describe how you stay abreast of trends in your area and cite sources or resources that you have used to improve your delivery of instruction.
4. How have you engaged stakeholders, such as parents, district personnel and business partners, in the education of your students?

PART 3: THREE LETTERS OF RECOMMENDATION (required)

Instructions for the nominee:

Your application must include three letters of recommendation: your current principal or principal's designee (co-signed by principal), a teaching colleague and a parent or a current or former student. Letters must be typed and enclosed in individually sealed envelopes with the writer's name across the seal.

Instructions for writers of recommendations:

- 1.) At the top of the letter indicate your title- principal, assistant principal, teaching colleague, parent, current or former student.
- 2.) Address in your letter the extent to which the nominee (1) has a command of his/her subject, (2) has the esteem of fellow faculty members, and (3) has the respect of students and parents.
- 3.) Sign the letter.

CRITERIA FOR SELECTION:

Teachers selected as Chairs can demonstrate through written materials, an interview and teaching demonstration that they have:

- Acquired a thorough knowledge of their subject area and stayed abreast of current trends,
- Developed innovative strategies to ensure rigor and relevance in their subject areas,
- Sponsored, supported and encouraged students' academic participation in educational experiences outside the classroom,
- Engaged parents, business partners and other stakeholders in the education of their students,
- Participated in professional organizations and activities to increase their own effectiveness and/or encouraged other teachers and librarians to strive for excellence,
- Received honors or awards from professional organizations, institutions or higher learning and/or other highly respected entities, and
- Been recognized by their principals and other references as clearly outstanding in all areas.

Selections of Chairs, if any, will be made without regard to race, religion, color, gender, national origin, or disability.

