

**Fort Worth Independent School District**

Compensation & Employee Records

100 N. University Drive

Fort Worth, TX 76107

**Verification of Experience in Colleges or Universities (Full-time).**

Please verify the employment of \_\_\_\_\_

(TEA ID #) \_\_\_\_\_ for the school year(s) \_\_\_\_\_.

The employee above indicated previous employment with your institution. The information requested below is needed to determine whether the experience accrued may be counted under our current salary law. To assist us with our evaluation, we respectfully request that you answer the following questions:

**1.- Was this person employed either at the faculty status level or as an administrator on a part-time basis during each academic year (not as a graduate assistant, teaching fellow, etc.)?**

\_\_\_\_\_ Yes          \_\_\_\_\_ No

If yes, the name of the governmental unit was: \_\_\_\_\_

**2.- Did the schedule of work during each academic year consistent with the work performed by other similar faculty employees?**

\_\_\_\_\_ Yes          \_\_\_\_\_ No

**3. Was the salary paid during each academic year equal to that of other similar faculty or administrative personnel?**

\_\_\_\_\_ Yes          \_\_\_\_\_ No

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Title and Name of Authorized Official (print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Telephone #

\_\_\_\_\_  
Name of Institution

\_\_\_\_\_  
E-mail

**Stamp/Seal**

*The organization's official stamp must be included on the form if service from outside of the United States is reported.*

