

**The Family Communications Department**  
100 N. University Dr., Ste. NW259B Fort Worth, Texas 76107  
OFFICE 817.814.2970 FAX 817. 814.2965  
www.fwisd.org



---

To: All Principals  
Date: May 24, 2019  
From: Jennifer Perez, Director  
RE: It's Not Too Late to Sign Up for Parent Portal

Parent Portal can be an invaluable tool for parents, and we're adding a new feature! As a secure site for student information, Parent Portal is a perfect place to post the returning student PowerSchool Snapcode. The Snapcode is like a key to the online registration forms, and each child has a unique code.

We're telling parents that it's not too late to sign up for Parent Portal—they can check those final grades AND have access to their child's Snapcode during summer registration. The District will also place the Snapcode on final report cards, and we'll ask parents to hang on to them. We've included a step-by-step tip sheet on creating a Parent Portal account to share with parents. The tip sheet is also available on our webpage – [www.fwisd.org/parentportal](http://www.fwisd.org/parentportal).

A message will go to all data clerks about a possible spike in Parent Portal requests, as well. The current campus approval process will remain the same as in previous years. Data clerks will validate and approve the requests. Once the campus approves the parent's request, the parent will receive an email notification granting access to the system. If a parent needs an update on the status of their request or needs assistance, the data clerk at the school should be able to assist. The data clerk can provide the parent an update of their request.

We hope you had a very successful school year. Thank you for your support!

Jennifer Perez  
Director, Family Communications  
817-814-2968 | [jennifer.perez@fwisd.org](mailto:jennifer.perez@fwisd.org)

Approved:

Barbara Griffith,  
Communications Senior Officer



# FORT WORTH ISD PARENT PORTAL

## WOULD YOU LIKE TO EASILY ACCESS:

- Grades (in real-time)
- Student schedule
- Class assignments
- Attendance
- Teacher contact information

You can see all of your children's information in one place, with Fort Worth ISD's Parent Portal!

## ALL YOU NEED IS:

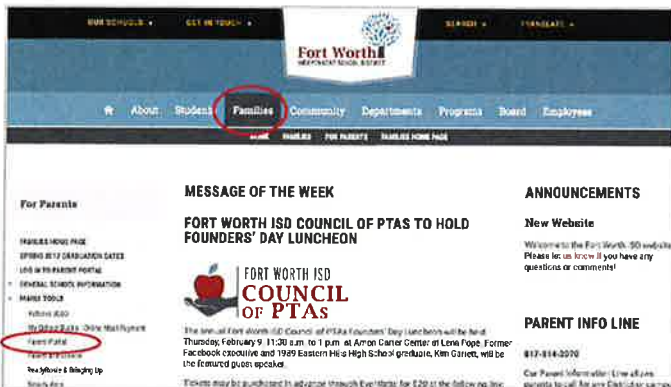
- The last 4 digits of the child's Social Security Number or State ID
- Student ID (can be found on report card)
- Student's birthday
- Valid email account (parent)

## CREATING YOUR ACCOUNT

(Skip to step 5 if you go directly to

[www.fwisd.org/parentportal\\_access](http://www.fwisd.org/parentportal_access))

1. Use the Chrome internet browser to visit [www.fwisd.org](http://www.fwisd.org).
2. Click on Families.
3. Under Family Tools, click on Parent Portal.
4. Select Request access to Parent Portal.



5. You will see a grey box, select the first option, I DO NOT have an Account Registered on the Parent Portal but my child is Actively Enrolled.
6. Fill in your information as requested.
7. Fill in the students' information and "Add Student."
8. Once you have completed the steps, you have created a

Parent Portal account. Your child's school will verify your information (account) within 5 business days.

## TO LOGIN

- [www.fwisd.org](http://www.fwisd.org) >> Families >> Log In to Parent Portal
- Or bookmark and go directly to [www.fwisd.org/parentportal\\_login](http://www.fwisd.org/parentportal_login)



## DON'T FORGET

- Frequency of posted grades may vary greatly from teacher to teacher
- Some grade levels may only provide a letter grade
- Information regarding disciplinary issues is not available in Parent Portal

## QUESTIONS/SUPPORT

1. Contact the campus Data Clerk to look up your account.
2. If the Data Clerk cannot resolve the issue, they can contact Focus Support at 817-814-3080 or submit a "Footprint" to Technology.
3. If you still experience issues, contact the **Parent Info Line** at **817-814-2070** or via email at [parentinfo@fwisd.org](mailto:parentinfo@fwisd.org).



# FORT WORTH ISD PORTAL DE LOS PADRES

## LE GUSTARÍA PODER VER FÁCILMENTE LO SIGUIENTE:

- Calificaciones (en tiempo real)
- Horario estudiantil
- Tareas de la clase
- Resumen de asistencia
- Información de contacto del maestro(a)

¡Puede ver la información de todos sus hijos en un solo lugar con el Portal de Padres de FWISD!

## SOLO NECESITA:

- Los últimos 4 dígitos del Número de Seguro Social o identificación emitida por el estado, del estudiante
- Número de identificación estudiantil (se puede encontrar en la boleta de calificaciones)
- Fecha de nacimiento del estudiante
- Una válida dirección de correo electrónico (padre/madre)

## CREANDO SU CUENTA

(Puede omitir los primeros 5 pasos si va directamente a [www.fwisd.org/parentportal\\_access](http://www.fwisd.org/parentportal_access))

1. Usando Google Chrome o en su teléfono móvil, vaya a [www.fwisd.org](http://www.fwisd.org).
2. Haga Clic en "Translate" y seleccione Español.
3. Haga clic en Familias.
4. Bajo las Herramientas Para La Familia, seleccione Portal de Padres.



5. Haga clic en Solicitar acceso al Portal de Padres.
6. Haga clic en No tengo cuenta registrada en el portal de

padres, pero mi hijo esta activamente inscrito.

7. Complete toda su información requisita.
8. Complete la información del estudiante(s) y haga clic "Add Student".
9. Una vez que haya completado los pasos, ha creado una cuenta en el Portal de Padres. La escuela de su hijo verificará su información (solicitud) dentro de 5 días laborales.

## PARA INICIAR UNA SESIÓN

- [www.fwisd.org](http://www.fwisd.org) >> Familias >> Ingresar al Portal de Padres
- O marque el siguiente enlace como favorito y puede ir directamente a [www.fwisd.org/parentportal\\_login](http://www.fwisd.org/parentportal_login)



## NO OLVIDE

- La frecuencia con la cual se registran las calificaciones puede variar de maestro a maestro
- Es posible que algunos niveles de grados prevean solo una calificación el letra (no numérica)
- La información con respecto a asuntos disciplinarios no está disponible en el Portal de Padres

## PREGUNTAS/APOYO

1. Comuníquese con el/la oficinista de datos en la escuela para verificar o consultar su cuenta.
2. Si el/la oficinista de datos no puede resolver el problema, él/ella puede contactar "Focus Support" al 817-814-3080 o enviar un "Footprint" a la tecnología.
3. Si aún experiencia dificultades, favor de llamar la **Línea de Información para Padres al 817.814.2070** o enviar un mensaje a [parentinfo@fwisd.org](mailto:parentinfo@fwisd.org).