

Paraprofessional Training

1. How do I register for the Para Professional Training ParaEducator PD Now-Online course?

You will need to go to contact Master Teacher directly at 1-800-669-9633 or email Master Teacher's Customer Support at support@masterteacher.com.

2. After my payment is processed online and I receive my confirmation email from the Master Teacher, how long do I have to wait to get started?

You will need to wait 2 business days before you can begin. This is because it takes 2 business days for your account to be created within the Master Teacher website. The way that you will know you can get started is that you will receive an email from Master Teacher with login information to their website.

Enter the email address you registered with.

The temporary password assigned to you is region11.

Next, click Sign In, you will be taken to a new page to enter a unique password.

You can contact Master Teacher at 1.800.669.9633 for assistance.

3. How much does Para Professional Training ParaEducator PD Now-Online course cost?

Inside Region 11 the cost is for the online training is - **\$75**

4. Once I get started with my online training, which online modules are required to achieve Highly Qualified status as a ParaEducator?

The follow online modules are required:

CONTENT AREA INSTRUCTION: READING, WRITING, AND MATH

118 Supporting Instruction: Reading

119 Supporting Instruction: Writing

120 Supporting Instruction: Mathematics

CONTENT AREA KNOWLEDGE AND SKILLS: READING AND WRITING

- 130 Reading Comprehension: Narrative Texts
- 131 Reading Comprehension: Informative Texts
- 132 Reading Comprehension: Decoding Language and Utilizing Layout
- 133 Writing Fundamentals: Parts of Speech and Effective Sentences
- 134 Writing Fundamentals: Mechanics of Writing

CONTENT AREA KNOWLEDGE AND SKILLS: MATHEMATICS

- 135 Mathematics: Understanding the Basic Skills
- 136 Mathematics: Fractions, Decimals, and Percentages
- 137 Basic Algebra
- 138 Basic Geometry
- 139 Basic Data Analysis

5. Are the other online courses I see beyond the 13 listed above required?

No, the other courses are not required. You do have access to them for 1 calendar year if you would like to take them for your own professional development. There is no additional fee to take those courses.

6. After I complete the 13 required online modules, what am I required to do next?

After completing the 13 required online modules, you will need to pass Assessment 1 and Assessment 2 online with a 75 % or higher in a “supervised setting”.

7. How do I get access to Assessment 1 and Assessment 2?

Please contact Master Teacher product support at 1.800.669.9633 or productsupport@masterteacher.com and let them know that you are ready to take Assessment 1 and Assessment 2 in a “supervised setting”. Include the name, phone number and email address of the person proctoring the assessment at your school/district. The Master Teacher will contact them directly to verify the testing date and time. Assessments will be made available only at that time.

8. What is considered a “supervised setting”?

A supervised setting is usually a school district location (with internet access) that has someone who can verify your identity and ensure that you are the person taking the Assessments. They will verify that only a blank scratch piece of paper is being used during the test.

9. What happens if I cannot see my scores for Assessment 1 and Assessment 2?

Assessment scores are only provided to the person supervising the assessment. After you have finished testing the Master Teacher will email the results as well as an acknowledgment form to the supervisor to complete for your records. They will not provide any scores over the phone.

10. Who do I contact if I have technical difficulties while I am taking my Assessments?

Please contact Master Teacher if you have technical difficulties when taking your Assessments. Master Teacher's number is 1.800.669.9633.

11. What happens if I do not score a 75% on Assessment 1 and/or Assessment 2?

Master Teacher provides 6 tries to pass Assessment 1 and Assessment 2. For example, if you do not get the score you want on the Assessment 1 -version A, you can try again and take Assessment 1 -version B. Your supervisor can call and ask for additional versions to be provided during your scheduled testing time or provide another date/time for retesting.

12. What is required for me to complete the Para Professional ParaEducator PD Now – Online course and become a highly qualified ParaEducator?

In order to become a highly qualified ParaEducator (according to Title I – NCLB Act) a person must complete the 13 Para Professional ParaEducator PD Now – Online course modules AND pass Assessment 1 and Assessment 2 with a 75% or greater.

13. Are my transcripts for my online modules saved in my account on the Master Teacher website?

Yes, your transcripts are saved in your account on the Master Teacher website.

14. Will I receive a certificate stating that I am a highly qualified ParaEducator?

The person who proctored the assessment should have been able to provide the signed acknowledgment form. Additionally, your transcripts will be available for printing at any time during your subscription. You can view them by clicking Transcripts and the print button in the top right section. You are welcome to print your individual certificates for your records also.