

Attendance Policy 2018-2019



Requires students to attend a **minimum of 90% of class periods.**

Missing more than **10% of their days** will result in a **loss of credit** in that class.

Fall Semester 2018

First day of school: August 20, 2018

Last day of semester: December 21, 2018

Total instructional days: **83**

Credit **DENIED** on the **9th** absence

EXCUSED ABSENCES	UNEXCUSED ABSENCES
<ul style="list-style-type: none"> • ARM – Armed Forces • COL – College Visit • ED – Period Attendance, Early Dismissal • ELE – Election Clerk • EX1 – Parent Note • EX2 – Doctor Note • EXC – Excused Absence • HBA – Homebound Absent • MKP – Period Attendance, Make-Up • SUS – Out of School Suspension 	<ul style="list-style-type: none"> • CUT – Truant • UNX – unexcused or unverified • A – Absence (Code used by teachers)
Students are allowed to make up the work missed while absent.	Students receive zeros for the work missed.

ALL EXCUSED ABSENCES & UNEXCUSED ABSENCES count toward the 90% Rule

Attendance Committee Petitions for Credit

Petitions provide an opportunity for the attendance committee to consider parent/student requests to restore final grade or credit on a case-by-case basis. Petitions for credit or final grade may be filed at any time the student receives notice, but, in any event, no later than 30 days after the last day of classes [**FEC (LOCAL)**], which credit or final grade is lost for lack of attendance. For graduation purposes, any petition for a graduating senior, grade 12, shall be processed before graduation when submitted in accordance with administrative regulations **FEC (LOCAL)**. Attendance for Credit Petition **Form A-3** is required for the submission of petitions.

The appeal forms must be filled out and **documentation attached**. Petitions for credit or a final grade may be filed at any time the student receives notice but, in any event, no later than 30 days after the last day of classes.

Petition forms are available in the SHHS Main Office.

Credit Restoration

If a student misses more than 10% of their days they must participate in the **Credit Restoration Program** to restore credit. However, if a student misses over **25%** of their class days, the student is **ineligible** to participate in the **Credit Restoration Program**.

See **Mrs. Bradley** in **B106 b** for more information. You can also email her at amanda.bradley@fwisd.org. Please include your full name and student ID number.