



FORT WORTH ISD MISSION:
PREPARING ^{all} STUDENTS FOR SUCCESS IN
COLLEGE, CAREER AND COMMUNITY LEADERSHIP.

Fort Worth Independent School District - District Advisory Committee (DAC)

❖ **What is the District Advisory Committee?**

The District Advisory Committee (DAC) is a group of interested individuals who meet four to six times per year to advise the Superintendent and the School Board on educational plans, goals, performance objectives, and major classroom instructional programs. Established by law, the committee is made up of representatives from the professional staff of the district, parents of students enrolled in the district, and business and community members. The Superintendent consults regularly with the committee regarding matters pertaining to curriculum, new programs and initiatives, and progress toward achieving educational goals.

❖ **Who is eligible to serve on the Committee?**

Twelve members of the committee are elected by FWISD professional staff. Eight are classroom teachers, one position is an at-large non-teaching position, and three positions are reserved for campus-based administrators. Eleven remaining positions are appointed by the Board of Education: five parents of FWISD students, three community representatives, and three business representatives. Individuals appointed by the Board must represent the diversity of the community, and two additional persons may be appointed by the Board to ensure adequate diversity.

❖ **When does the Committee meet?**

The committee decides the best day and time for meetings and generally meets four to six times during the school year. This year, meetings will be held at 4:30 p.m., usually in the Board Conference Room at 2903 Shotts Street, Ft. Worth, TX 76107, directly behind the FWISD administration building. Meetings are usually on Thursday and last about two hours.

❖ **What is the role of the Committee?**

The committee is strictly advisory in nature. Each year, the committee evaluates the academic progress in the district and assists staff in making appropriate changes in the District Educational Improvement Plan. Other matters that come before the committee include the district's budget, the calendar, plans for professional development, and any new educational programs and initiatives. Meetings are open to the public, but only committee members may vote and/or participate in discussion.

❖ **Why serve on the committee?**

The committee is made up of interested and involved individuals, and long-lasting relationships often develop among the members. The Superintendent and other top administrators are often at the meetings, and members can interact formally and informally with them. Committee members learn about vital functions of the school district and have an opportunity to help in sharing the district's educational programs.

Nomination / Application Form

District Advisory Committee

Terms Expire November 2018

Applicants may apply for only one position. Indicate position desired by checking the appropriate category as listed below.

Nominations End Friday, November 4, 2016

12 Places Available:

- Places 1, 2, 3 and 4, Elementary School Teacher**-shall be individuals in direct instructional responsibility in elementary schools at least four hours per day. The classroom teacher includes one who teaches in a regular classroom, a resource classroom, a homebound setting, or a special assignment classroom, or who is an itinerant teacher.
- Places 5 and 6, Middle School Teacher**-shall be individuals in direct instructional responsibility in secondary schools at least four hours per day. The classroom teacher includes one who teaches in a regular classroom, a resource classroom, a homebound setting, or a special assignment classroom, or who is an itinerant teacher.
- Places 7 and 8, High School Teacher**-shall be individuals in direct instructional responsibility in secondary schools at least four hours per day. The classroom teacher includes one who teaches in a regular classroom, a resource classroom, a homebound setting, or a special assignment classroom, or who is an itinerant teacher.
- Place 9, At-large, non-teaching position**-shall be limited to campus-based or District-level non-teaching personnel who are librarians, nurses, counselors, coaches, or central administrative personnel who have multiple campus instructional responsibilities.
- Place 10, Elementary School Administrator**-shall be limited to elementary school principals and assistant principals.
- Place 11, Middle School Administrator**-shall be limited to middle school principals and assistant principals.
- Place 12, High School Administrator**-shall be limited to high school principals and assistant principals.

Eligibility to serve: You must fit the definition for the place for which you are nominated.

School Teacher-An individual involved in the district instructional responsibilities in elementary and secondary schools for at least four hours per day. The school teacher includes one who teaches in the regular classroom, the resource setting, special assignment classrooms, and itinerant teachers. Places 1-8.

At-large, non-teaching Position-shall be limited to a campus-based or District-level non-teaching personnel listed in the positions above. Place 9.

Principals-shall be limited to campus-based individuals who are school principals or assistant principals. Places 10-12.

Nominations: Individuals may nominate themselves or be nominated by someone else. Nominees may run for only one group on the ballot. Nomination forms are available by contacting Cissy Mattingly at 817-814-1952. The nomination period begins Monday, September 26, 2016.

Deadline: Submit all nominations on the proper form to the Nomination and Election Committee no later than 5:00 p.m., Friday, November 4, 2016, at 100 N. Univ. Dr., Suite SW 212, Ft. Worth, TX 76107 or cissy.mattingly@twisd.org or by fax 817-814-1955. Nominations will not be accepted after that date and time.

Eligibility to Vote: Teachers and other campus-based staff members shall vote for only the candidates listed by places as indicated below. Aides, secretaries, custodians, and any substitute status personnel may not vote. Employees with multiple campuses will vote at their home school where they receive payroll.

- All Pre-K through grade five teachers shall be eligible to vote for candidates in Places 1-4.
- All grade six through grade eight teachers shall be eligible to vote for candidates in Places 5-6.
- All grade nine through grade twelve teachers shall be eligible to vote for candidates in Places 7-8.
- Only non-teaching, campus-based or District-level personnel with instructional responsibilities at more than one campus, including librarians, nurses, counselors, coaches, and central office administrators shall be eligible to vote for candidates in Place 9.
- All principals and assistant principals shall be eligible to vote for candidates in Places 10-12.

Election will be by plurality vote.

Term: Term of office will be until November 2018.

Nomination / Application Form

District Advisory Committee

Terms Expire November 2018

Applicants may apply for only one position. Indicate position desired by checking the appropriate category as listed below.

Nominations End Friday, November 4, 2016

Nominee's Name: _____

Home Address: _____

School: _____ School Phone: _____

Assignment: _____

Nominee is eligible to be appointed in Place, _____ as a _____ Representative.

Please state why you want to be on the Committee or why you are nominating this person?

Name to be placed on ballot: _____

Nominee certifies that he/she meets all eligibility requirements for the Place for which he/she is being nominated and agrees to follow the rules and requirements of this election.

Term of the individual elected will expire November 2018.

Election will be by plurality vote.

Submit nomination form by email to cissy.mattingly@fwisd.org or in person to:

Policy and Planning Office, 100 N. Univ. Dr., Suite SW 212, Ft. Worth, TX 76107 or by fax to 817-814-1955 by 5:00 p.m. on Friday, November 4, 2016.

Nominee's Signature: _____ Date: _____

If nominated by someone else: _____

Name of Person who Nominated

Position: _____ Grade: _____

Nominee's Signature is Required

Nomination Form

District Advisory Committee

Terms Expire November 2018

Applicants may apply for only one position.

Indicate position desired by checking the appropriate category as listed below.

- Places 13, Elementary School Parent**-the individual appointed MUST be a parent of an elementary school student enrolled in the Fort Worth ISD. (It is important to note that parents may only serve in the role of a parent; parents may not be appointed as community or business representatives.)
- Places 14, Middle School Parent**-the individual appointed MUST be a parent of a middle school student enrolled in the Fort Worth ISD. (It is important to note that parents may only serve in the role of a parent; parents may not be appointed as community or business representatives.)
- Places 15, High School Parent**-the individual appointed MUST be a parent of a high school student enrolled in the Fort Worth ISD. (It is important to note that parents may only serve in the role of a parent; parents may not be appointed as community or business representatives.)
- Place 16, Special Education Parent**-the individual appointed MUST be a parent of a special education student enrolled in the Fort Worth ISD. (It is important to note that parents may only serve in the role of a parent; parents may not be appointed as community or business representatives.)
- Place 17, School of Choice/Advanced Academics/Program of Choice Parent**-the individual appointed MUST be a parent of a student enrolled in the Fort Worth ISD in a School of Choice, Advanced Academics, or a Program of Choice (It is important to note that parents may only serve in the role of a parent; parents may not be appointed as community or business representatives.)
- Places 18, 19 and 20, Community Representatives**-the individual appointed MUST reside in the District and MUST be at least 18 years old.
- Places 21, 22 and 23, Business Representatives**-the individual appointed may not be a parent of a Fort Worth ISD student and need not reside in the District, nor must the business be located in the District. The only criterion is that he or she be a representative of business.

Note: Fort Worth ISD employees are not eligible to serve as parent, community, or business representatives.

Whom do you wish to nominate?

Nominee's name: _____

Nominee's home address: _____

Nominee's daytime phone: _____

Nominee is eligible to be appointed in Place _____, as a _____ representative

Why do you think this individual should be considered for appointment?

Name of person or group making nomination: _____

Address of person/group: _____

Phone Number of person/group: _____

Signature of person/group making nomination

Date

Nominee must indicate by his/her signature agreement to serve if selected.
Nominee must also fill out and provide information required on the application form.

Nominee Signature (Required)

Date

Resume, nomination form, and any supporting documents must be received by:

Cissy Mattingly, Coordinator, Policy & Planning
Fort Worth Independent School District
100 N. University Drive, Suite SW 212, Ft. Worth, TX 76107
Phone: 817.814.1952 Fax: 817.814.1955

On or before 5:00 p.m. on Friday, November 4, 2016.



Application Form

District Advisory Committee

Terms Expire November 2018

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- Places 21, 22 and 23, Business Representatives**-the individual appointed may not be a parent of a Fort Worth ISD student and need not reside in the District, nor must the business be located in the District. The only criterion is that he or she be a representative of business.

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Directions: Please complete in black ink or type. Use additional sheets if needed.

Mr. Mrs. Ms. Dr. Rev.

Name (please print or type): _____

Home address: _____

Home Phone / Cell : _____ Work Phone: _____

Email address: _____

Eligibility Questions

a. Do you have children in FWISD? Yes No

Name of school(s)/program: _____

b. Do you live in FWISD? Yes No

c. Are you 18 years of age? Yes No

d. Are you a current FWISD employee? Yes No

e. Are you related by blood or marriage to any FWISD employee? Yes No

If yes, please describe: _____

Education Background

High School: _____ Year Graduated: _____

College/University: _____ Degree: Yes No

Special Training: _____

Application Form

District Advisory Committee

Terms Expire November 2018

Please provide the following information or a resume listing the following information:

- **Work Experience:**

- **Civic Membership:**

- **Volunteer Activities:**

Briefly describe why you would like to be appointed to the District Advisory Committee?

Voluntary information to ensure ethnic/cultural/gender diversity of committee:

- | | |
|---|--|
| <input type="checkbox"/> Anglo | <input type="checkbox"/> Asian |
| <input type="checkbox"/> African American | <input type="checkbox"/> Native American |
| <input type="checkbox"/> Hispanic | <input type="checkbox"/> Other |

The nominee certifies that he/she meets all eligibility requirements for the Place for which he/she maybe appointed.

Signature Required

Date
