

PURCHASING AND ACQUISITION

CH  
(LOCAL)

<b>Right to Protest</b>	Any party who believes they are aggrieved in connection with a procurement action may protest to the chief financial officer or designee. The protest shall be submitted in writing within five business days after the facts or occurrence giving rise to the complaint.
Procurements After Protest	In the event of a timely protest, the responsible office shall not proceed further with the procurement unless the chief financial officer or designee makes a determination that the award of the contract is necessary to protect substantial interests of the District.
Authority to Resolve Protests	The chief financial officer or designee shall convene a hearing committee of at least three administrators to review the protest.
Protest Determination	The chief financial officer or designee shall promptly issue a determination relating to the protest. The determination shall: <ol style="list-style-type: none"><li>1. State the reasons for the action taken, if any; and</li><li>2. Inform the protesting party of the right to appeal the determination to the Board in accordance with Board policy GF(LOCAL).</li></ol>