

# MINUTES

## PTSO Minutes

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*Date | time* 1/16/2019 3:30-4:30 | *Meeting called to order by* Mrs. Clarke

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### In Attendance

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**Parents:** Sonja White | Amparo Dinsmore | Margaret Acuff | Jason Lacker | Maria Contreras | Ana Senisch

**Students:** Kimiya Ceballos | Clemon White | Calix White | Madeline Lacker

**Faculty/Staff:** Brittney Clarke | Lisa Castillo | Joel Holcombe

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### Sponsor Introduction

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#### **Mrs. Clarke is the new sponsor for PTSO**

*(Family Communication Specialist)*

- Parent Liaison/ Facilitator of Communication
  - Here to support the PTSO
  - Increase parent involvement opportunities
  - Volunteer Opportunities (Interact Club Sponsor & Voly Coordinator for the school)
  - Contact Information: [brittney.clarke@fwisd.org](mailto:brittney.clarke@fwisd.org) | 817.515.4402
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### Mission | Purpose | Objectives of the PTSO

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**Mission Statement:** The collaboration of students, teachers and parents in creating goal setting ideas, enrichment programs and fundraising opportunities, while promoting a positive and engaging family atmosphere

#### **Purpose & Objectives:**

- Foster communication between parents, TCC South Collegiate High School administrators, parent booster groups, teachers, students, and community
- Secure for every child's well-being, the highest advantages in physical, emotional, and social education
- Support academic activities at TCC South Collegiate High School specifically and the overall school mission in general
- Acquaint new parents and students with TCC South Collegiate High School

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## Involvement Ideas *(Only brainstorming ideas to help starting thinking about PTSO projects)*

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- **Parenting:** Parents can provide goals for their children to the school. Parent education opportunities (GED, ESL, etc.) Parent to Parent support groups. Annual survey for families to share information and concerns. (Current example Parent University & upcoming survey)
- **Communicating:** Annual parent conferences, language translators, regular schedule of notices, memos, etc. Maintain two-way communication channels. (current example Weekly Glance Newsletter)
- **Volunteering:** Volunteer and recruit/train volunteers to support students and the school. Survey to determine volunteer interest. (Voly opportunities)
- **Learning at Home:** Information for families on required skills in all subjects at each grade level, information on how to assist students with what they need to improve on. Family participation in helping students set academic goals.
- **Decision-making:** Include families in school decisions and advocacy through school councils and improvement committees. ( Current Example PTSO and Site Based Decision Making Committee)
- **Collaborating with Community:** Begin an alumni association to participate in student programs. Bring in health officials, police officers, city council members, librarians, etc. Coordinate resources and services for families, students and school with community businesses/organizations.

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## Membership

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- All parents, students, teachers and businesses are invited to join the organization
- Our PTSO acts a focal point of communication between parents and our school administration
- This organization supports our school, faculty, administrators and staff through various efforts and financial support

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## Executive Board & Officer Positions

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- President
- Vice President
- Secretary
- Treasurer
- Membership Chairman
- Volunteer Chairman
- Faculty Representative
- Student Representative

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## Questions / How can you help recruit PTSO members?

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### Ideas:

- Parent Volunteers to hand out flyers at cars during morning drop off & afternoon pick-up. Mrs. White volunteered to work afternoons doing this.
- Speak to Marine Creek Collegiate to see how they recruit PTSO for ideas
- Have 3:30 meetings for students so they can leave sooner, and then have later meetings for parents so they can get here after work ends.

### Goals for the PTSO to start successfully:

- Get tax ID
- Continue communication
- Recruit, Recruit, Recruit!

### Questions:

- **How can you help recruit PTSO members?** *Flyers, phone calls, standing by cars at pickup/drop off time to get information to parents since students don't always relay information.*
- **What capital is needed in order to receive a tax ID?**
- **Are background checks required for volunteering?** *Yes, background check are required, please see Principal Castillo for any concerns or further questions.*

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## Nominations & Voting

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### Nominations accepted January 17-30

- Nomination poll will be sent to you on January 17<sup>th</sup>. You can also call 817.515.4402 and give Mrs. Clarke your nomination if you can't access your email.

### Voting will occur January 31- February 7

- Voting poll will be sent on the morning of January 31<sup>st</sup>, or you can also call 817.515.4402 if you can't access your email.

### Winners will be announced on: February 8<sup>th</sup>

- Via email, social media, and website.

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## Goal of the PTSO

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## **STUDENT SUCCESS!**

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## Next Meeting

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February 15, 2019 | Time TBD

*Meeting adjourned at 4:20pm*