

In Attendance: Jack Henson, Sandra Munoz, Tammy Asbury, Tara Firmin, Anand Ramaswami and Jeana Moralez

Unable to Attend: Jennifer Andres-Cox and Andrew Smith

Guests: Tom Mills

Topic	Team	Discussion Highlights	Action/Date
MOU Update	Tara	Under the Furniture and equipment section, the second bullet regarding reimbursement of cost of furniture, may need to be removed.	Mr. Henson will reach out to his FWISD contact to confirm.
Moving meeting days	Jack	We have decided to move the TABS meetings to every 1 st and 3 rd Thursday of the month. Starting at the same time 8:45 a.m.	Next meeting will be on Thursday, October 17 th at 8:45 a.m.
Early Alert report	Tara	A report will be sent out to the counselors to show academic concerns of TABS student's grades 9-12.	
Bb classes access for who?	Tara	Jeana will request auditor role access for the counselors and College and Career Readiness Coordinator, for information pertaining to student's grades and schedules.	
Access to TCC systems	Tammy	Counselors have requested access to super screen.	Superscreen access is included as a recommendation for the ECHS Current State work group as part of the High Schools Principle. This recommendation is expected to be presented at the all-Champions meeting on November 21.
I-service requests	Jeana	Jeana will set-up a meeting with Mr. Henson's secretary, to train her on basic i-service requests for TABS.	