



**Rosemont Middle School
STUDENT HANDBOOK
2017-2018**

**1501 West Seminary Drive
Fort Worth, Texas 76115
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Counseling Office Telephone: (817) 814-7207**

**Principal
Oscar Adams**

**Assistant Principals
Mr. Beaupré Mrs. Winsett**

**Counselors
Mr. Poole Mr. Mitchell Mrs. Washington**

**Intervention Specialist
Ms. Olivarez**

WELCOME

The policies and procedures in this handbook are designed to help the school run smoothly so that you will have a successful year at Rosemont Middle School. This information has been carefully prepared to help you adjust better to our school and become an integral part of it. Your teachers are eager to help you prepare for a successful adult life, so study hard. Along with your studies, get involved in extra-curricular activities. These activities are designed to help you enjoy school life. Remember, your success is directly related to your efforts. Have a terrific year!



Rosemont Middle School 2017-2018

Regular Day Bell Schedule

A Lunch

B Lunch

<i>Before School</i>	<i>8:30-9:13</i>	<i>Before School</i>	<i>8:30-9:13</i>
Block 1/7	9:20 – 10:20	Block 1/7	9:20 – 10:20
Block 2/8	10:25 – 11:25	Block 2/8	10:25 – 11:25
A Lunch	11:30 – 12:00	Block 3/9	11:30 – 12:30
Block 3/9	12:05 – 1:05	B Lunch	12:35 – 1:05
Block 4/10	1:10 – 2:10	Block 4/10	1:10 – 2:10
Block 5/11	2:15 – 3:15	Block 5/11	2:15 – 3:15
Block 6/12	3:20 – 4:20	Block 6/12	3:20 – 4:20

Are You Rosemont READY?

Respectful

Eager

Attentive

Determined

Your best



ATTENDANCE

Punctual and regular attendance is vital to a successful school year. If it is necessary for the student to be absent, their parent/guardian must call the attendance office prior to or during the day of your absence.

1. Students may not be given credit for a class unless you are in attendance for at least 90% per semester.
2. Excused absences include:
 - A. Personal illness.
 - B. Family illness requiring student's presence at home.
 - C. Death or funeral of a relative or close friend.
 - D. Religious holidays.
 - E. Emergency requiring a student's presence at home. (The nature of emergency must be reviewed by an administrator.)

A written excuse must be presented to the attendance office within 5 school days when the student returns to school. Doctor's notes are preferable, but parents' notes must have the student's name, reason for absence, parent signature, and telephone number. Students will be allowed only 3 parent notes per semester. The attendance clerk will make out a satisfactory or unsatisfactory slip for you to present in all classes.

Remember; it is the student's responsibility to make arrangements with teachers for make-up work.

BEHAVIOR: GENERAL RULES

Students must respect themselves, other students, teachers and staff, and school property. **Students must read the *Student Code of Conduct* for detailed information about violations.**

1. Hallways
 - A. Passing periods – Students walk from one class to another quickly and as quietly as possible. Students stay to their right.
 - B. During class – Students are not to be in the halls without a pass. Students must report to class first before taking care of problems or running errands.
2. Auditorium procedures
 - A. Students sit together by classes or with boys on the left and girls on the right.
 - B. No gum, whistling, or booing.
 - C. Students misbehaving will be escorted to the cafeteria.
 - D. A student who is removed from the auditorium may lose the privilege of attending future assemblies or other privileges.
3. Classroom Expectations
 - A. Have all supplies and be ready to work.
 - B. Each team/teacher will review specific classrooms rules.

CAFETERIA

Students may purchase a choice of hot lunches or a variety of fast foods from the snack line. Some students may prefer to bring a sack lunch and supplement with other products from the cafeteria. **Students must use the restroom prior to their lunch period.**

In order to keep the cafeteria clean and attractive, the following rules must be observed:

1. Return trays to the receiving window. Trash must be placed in appropriate container.
2. Keep tables and floors clean. If students spill something, it is their responsibility to clean it. Students will ask the lunchroom monitor for a sponge or mop.
3. Keep lines orderly. Cutting or holding a place is not allowed.
4. Because other students are in class learning, students at lunch are not allowed in the halls.
5. No glass containers are allowed in the cafeteria or outside.
6. **Do not take food outside including chips and drinks.**
7. During inclement weather, students will report to auditorium if not eating or after eating.
8. Loitering in the cafeteria at breakfast or lunch is not permitted. If students are not eating, they must exit the cafeteria
9. When students finish eating, they will leave the lunchroom through the front door by the stairs next to the cafeteria door. Students will go out the front door to the track and remain in the designated area until the bell rings. Once students are outside, they are not allowed back in until the bell.

CELL PHONES

Cell phones are not to be used during school hours and should be OFF at all times. Cell phones are considered a disruption and will be taken up if they are visible or audible. Cell phones that are confiscated will be taken to the main office and may be retrieved from 8:30 am - 4:45 pm. A \$15 administrative fee will be collected each time a phone is confiscated. Only a parent or guardian may pick up a cell phone for their child.

CLOSED CAMPUS

Students must stay on school grounds after they arrive on campus, even if school has not started yet, until final dismissal. In the morning all students report to the auditorium or cafeteria until the first bell rings. Any student leaving or returning to school grounds must check in through the attendance office. Leaving campus without the appropriate permission will be regarded as truancy and dealt with accordingly.

Only those visitors who have legitimate business are allowed on campus. Upon entering, all visitors must report to the main office to sign in and receive a visitor sticker. Parents are always welcome! Suspended students are not allowed to be on any Fort Worth ISD campus. Failure to comply will result in criminal prosecution for trespassing.

DISCIPLINE

Self-discipline is the most effective kind of discipline, and students are expected to assume responsibility for their own behavior. When student behavior is not acceptable, necessary action will be taken.

Misconduct will be dealt with promptly. Each teacher/team will follow set consequences for minor violations. Consequences may include student conferences, isolation, parental contact by letter or telephone, lunch detention, after school detention, or parent/teacher conference. Major violations will be dealt with according to the FWISD Student Code of Conduct and Rosemont Discipline Protocol.

Low Level Referrals

Teachers will submit Low Level Referrals, LLRs, for minor misbehavior. LLRs will be input into the LLR system for documentation and parent contact will be made. Policy for LLRs moving up to a major referral in Focus is 5-4-3-2-1. For the 5th referral, students will be given 1 full day of ISS. So, 4 more LLRs is a another day of ISS, 3 more another day, 2 more another day, and 1 more plus another day.

Read the FWISD Student Code of Conduct carefully for violations and potential consequences!

The following misbehaviors are prohibited:

1. Creating or attempting to create a classroom disturbance or disruption of the learning environment.
2. Disobeying a teacher or administrator willfully or openly.
3. Using profanity or vulgar expressions/language.
4. Assault and battery of another student/person (fighting).
5. Possession or use of a weapon or any article that could be used as a weapon including laser pointers.
6. Cutting/skipping classes or the entire day or truancy.
7. Possession or use of tobacco, alcoholic beverages, or any controlled substance in or on school property including e-cigarette/vapor pipes and lighters.
8. Showing disrespect or causing damage to school property.
9. Violating school rules persistently.
10. Public displays of affection including hand-holding, walking arm-in-arm, walking with arms around waists, inappropriate touching, and kissing.
11. Throwing objects anywhere on school grounds that might cause injury.
12. Gum and candy. **Do not bring gum to school.** You may eat candy at lunch in the cafeteria only.
13. Writing on school property including floors, walls, desks, books, lockers, etc.
14. Electronic/online bullying or harassment.
15. Gang activity will not be tolerated. Gang activity includes but is not limited to activities such as the wearing gang or gang-related clothing, writing gang signs/symbols including on your own materials, or hand-signing or "throwing up" gang symbols.

Fort Worth ISD Standards of Dress

Guidelines for ALL Grades (Prekindergarten - 12)

- Clothing shall be the correct size for students, with no sagging pants.
- Tops (shirts or blouses) shall be tucked into clothing.
- T-shirts worn as undergarments must be solid white.
- T-shirts shall not be worn as outer clothing.
- Denim blue jeans must be free of embellishments.
- Bottoms should be hemmed or cuffed.
- Shorts, skirts and skorts shall be no shorter than three inches above the knee.
- Shoelaces must be white or match the color of the shoe.
- Acceptable accessories include belts of a solid color fabric or leather with a buckle no larger than two inches.
- Tights, socks and hosiery should be a solid color.
- Manufacturer logos on apparel must be less than a one and one-half inch square with the exception of school logos.

Prekindergarten - Grade 8

Tops

- Color: Navy or white
- Style: Collared (polo or oxford) shirts or blouses, mock turtlenecks or turtlenecks; all must have sleeves and should be tucked in. T-shirts shall not be worn as outer clothing.
- Outerwear: Sweatshirts or sweaters in navy, white, or black are acceptable as outerwear if worn over standard dress; coats and jackets of any color shall be worn in accordance with weather conditions and are not worn in the classroom.

Bottoms

- Color: Navy, khaki, black or blue denim
- Style: Pants, shorts, skirts, skorts, capris or jumpers are acceptable; all must be hemmed or cuffed and can be no shorter than three inches above the knee. Jeans must be free of embellishments. Sagging pants are not permissible.

Shoes

- Style: Athletic shoes, loafers, dress shoes or other closed-toe shoes as well as open-toe / open-heel shoes. Shoelaces should be white or should match the color of the shoe.

Unacceptable dress for ALL grades (Prekindergarten-12):

- Sagging pants.
- T-shirts worn as outer clothing or visible undergarments.
- Clothing considered too revealing (bare midriffs, tube tops, tank tops, cut-off shirts, low-cut tops, crop tops, see-through shirts, fishnet clothing).
- Clothing with HOLES, tears or cuts.
- Clothing with lewd, offensive, vulgar, or obscene pictures, emblems or language.
- Clothing with advertising that depicts tobacco products, alcoholic beverages, drugs or any substance prohibited under FNCF (LEGAL).
- Gang-related clothing, accessories or jewelry bearing signs, insignias, colors or symbols are NOT permitted at anytime on school property. Due to potential gang association, religious jewelry is permitted only if kept inside your clothing.
- Active-wear such as wind shorts, warm-ups, soccer shorts, boxer shorts, sweat suits or spandex gym wear.
- Sleepwear, visible drawstrings, house shoes.
- Except for verified religious clothing, head gear such as hats, scarves, bandanas, do-rags or shower caps.
- Combs, sunglasses or grillz.
- Accessories or body piercings that could be classified as dangerous or as a potential weapon, i.e., chains, spiked necklaces or bracelets, and the like.
- Any clothing, artificial hair coloring (**hair coloring must be of a natural hair color**); jewelry or accessories considered to be disruptive or harmful to the educational process will not be permitted.
- **Headphones or earbuds in ears, worn, or in view.**

EARLY DISMISSALS

Requests for early dismissals must be made by parents. Only parents and individuals listed on the emergency card can pick up a student up for early dismissal. Parents or individuals on the emergency card must come in person with a form of state issued photo identification to sign students out. Students must be signed out in the attendance office prior to leaving school.

GRADING SCALE

SUBJECT GRADES:

91-100	Outstanding Progress
81-90	Good Progress
70-80	Satisfactory
69-Below	Failing

CITIZENSHIP GRADES:

E	Excellent
S	Satisfactory
N	Needs Improvement
U	Unsatisfactory

COUNSELOR

Counseling services are available for every student in the school. These services include assistance with educational planning, interpretation of test scores, career information, study helps, help with home, school and/or social concerns, or any questions students would like to discuss with the counselor.

Many problems concerning both school and personal life can be helped by counseling. The school counselor, intervention specialist, administrator or a teacher will try to help students with problems and concerns or refer them to outside services. Students must request a pass from a teacher and sign in the Counseling Center.

LIBRARY

Rosemont Middle School is fortunate to have an excellent library. It is open from 8:00 to 4:35. Students are encouraged to visit the library with an appropriate pass written by a staff member. Books checked out from the library are on loan. Damage, lost, or overdue books will result in a fine and/or replacement costs.

LOCKS AND LOCKERS

Students will be issued a combination lock and locker. Students must keep their locker in good condition. They must not adhere anything to the locker or mark on it in any way. **Students must use only their assigned locker. Sharing of lockers is not allowed.** Prohibited items found in a student's locker will be considered in the possession of that student. Students must not give their combination to anyone other than their teacher. Under no circumstances should students keep money or valuables in your locker. Lockers are the property of the school and can be inspected at any time.

SICK/ILLNESS

Students must get a pass from their teacher to go to the nurse's office. Only the nurse can make the decision whether a student's condition warrants a dismissal, and if so, the nurse will contact the student's parents. Students must not call or text your parents if you are feeling sick.

MEDICATION

All medication should be given to the nurse by your parent or guardian with the doctor's instructions. Per FWISD policy, students should not be in possession of any prescription or over-the-counter medication.

PARENT-TEACHER CONFERENCES

Parent-teacher conferences are encouraged and can be scheduled at any time that you or your parents would like to visit with a teacher, on a one-to-one basis. Parents should call the Counseling Office to make an appointment during the teacher's conference period.

NATIONAL JUNIOR HONOR SOCIETY

Membership in local chapters is an honor bestowed upon a student. Selection for membership is by a faculty council and is based on outstanding scholarship, character, leadership, service, and citizenship. Once selected, members have the responsibility to continue to demonstrate these qualities. Candidates must have a cumulative scholastic average of 85, B, or 3.0(on a 4.0 scale) or the equivalent standard of excellence. Candidates shall then be evaluated on the basis of service, leadership, character, and citizenship. The selection of each member to the chapter shall be by a majority vote of the faculty council.

PROHIBITED ARTICLES

Any article that may interfere with the school's educational environment is prohibited. This includes but is not limited to: radios, tape players, CDs and players, MP3 players, baseball caps, visors, sunglasses, colored glasses or contacts, non-prescription glasses, bandannas, headbands, hairnets, doo-rags, spray cans, shocking toys/novelties, fireworks, stink bombs, pagers, electronic toys, games, sound-producing devices, laser pointers, guns and knives (real or toy), box-cutters, skateboards, whistles, water guns, permanent markers, lighters, e-cigarettes/vape pipes, balloons, correction fluid, or any other nuisance article. These items will be confiscated and action taken. Students bringing tobacco, alcohol, or drugs may be subject to arrest.

TARDIES

Tardiness, except in emergency cases, is discouraged and repeat or excessive tardies are considered a behavioral concern and punishment or consequences will be given. Students are expected to arrive at school on time and be seated in each class when the tardy bell rings. Students arriving after 9:20 AM in the morning or late to classes will report to the Tardy Table in the attendance office to have their ID scanner, have the tardy recorded, and receive a pass to class. Students will take the Tardy eEliminator print out or an excused pass for classroom admittance. Consequences for tardies are as follows:

1 st Tardy.	First Warning
2 nd Tardy	Second Warning
3 rd Tardy	Parent Phone Call
4 th Tardy	1 hour Friday Night Lights (FNL) Detention
5 th Tardy	1 hour FNL Detention
6 th Tardy	2 hours FNL Detention
7 th Tardy	2 hours FNL Detention
8 th Tardy	3 hours FNL Detention
9 th Tardy	3 hours FNL Detention
10+ Tardy	In School Suspension (ISS) or parent to escort student to classes

TELEPHONE

School telephones are for business. Make arrangements for transportation or get permission to stay after school ahead of time. We will do our best to assist you in emergencies only. Please see the counselor or front office if you need to use the phone.

TEXTBOOKS

Textbooks are furnished by the state and are issued at the beginning of each year. If you lose or damage a book while it is checked out to you, you will be expected to pay for it. You cannot be issued another book until the lost or damaged textbook is paid for. All monies paid to the school will be receipted and a copy given to the payee. Refunds for lost books, that have been found and returned, will be made by check and mailed to parents.

TUTORIAL PROGRAMS

Anytime you need extra help in a class, you should attend tutorials. Tutorials are mandatory if you are earning less than 70% in a class. See your teacher for their tutorial schedule.

I and my son/daughter have received, read and acknowledged the Rosemont Middle School Student Handbook for the 2017-2018 school year. I have discussed with my son/daughter that he/she will be subject to school discipline. Failure to sign and return this statement does not reduce the parent's and/or student's responsibility to abide by the Rosemont Middle School Student Handbook. If questions arise regarding district policy, refer to the Fort Worth Independent School District's Student Code of Conduct.

Additionally, any student who desires to participate in any school sponsored activity (football/band/cheerleading, etc.) or attend any school sponsored activity must have a signed receipt on file.

Student Name:

Student Signature:

Date: _____

Parent or Guardian's Name:

Parent or Guardian's Signature:

Date: _____

Parent or Guardian's Home Phone Number: _____

Parent or Guardian's Cell Phone Number: _____

Parent or Guardian's Work Number: _____

Parent or Guardian's E-Mail Address: _____

Period 1 Teacher's Name:

Yo y mi hijo/hija hemos recibido, leído , y reconocido el libretto del código de conducta para el/la estudiante para el año escolar 2017-2018. He discutido con mi hija/hijo que podría ser sujeto a disciplina. Si falla y no regresa esta forma ya firmada por los padres esto no significa que su estudiante no tendrá que obedecer las reglas del libro del código de conducta de la Escuela Secundaria Rosemont. Si tiene preguntas referentes a la póliza del distrito por favor diríjase al Distrito Escolar Independiente de Fort Worth al código de conducta para estudiantes.

Adicionalmente, cualquier estudiante que desee participar en cualquier actividad patrocinada (Fútbol/Banda/Porristas, etc.) o atender a cualquier otra actividad patrocinada debe tener algún documento ya firmado.

Nombre del estudiante

Firma del estudiante

Fecha _____

Nombre del Padre/Guardian

Firma del Padre/Guardian

Fecha _____

Nombre del maestro(a) del primer periodo:
