

FORT WORTH INDEPENDENT SCHOOL DISTRICT
Health Services Department

**Field Trip Procedure for Administering Medication
and Performing Specialized Health Care Procedures**

NOTICE TO PARENT/GUARDIAN

- The only medications and specialized health care procedures that may be administered or performed during field trips are those that are absolutely necessary to enable to student to participate in this activity.
- Medication and specialized health care request forms already on file at school will cover any field trips taken during the school day.
- Additional medication permits and orders for any specialized health care procedure not administered or performed at school during the school day must be obtained prior to each field trip. These are considered temporary orders and are subject to change during the school year.
- If medication is not routinely administered at the school, the parent/guardian must send the medication in a current pharmacy labeled container with only the amount required for the field trip.
- Supplies and any necessary equipment required must be provided by the parent/guardian (e.g. catheters, nebulizer treatment machines, etc.)

The above provisions must be in place four days in advance of the scheduled field trip in order to provide safe, appropriate, and efficient health services for your child.

Please contact the school nurse if you have any questions.

Thanks for your cooperation.

School Nurse

Principal

Benbrook Middle High

School Name

(817) 815-7120

School Phone #