



Facilities Master Plan Committee  
Meeting Minutes  
Monday, October 26, 2015  
FWISD Board Conference Room  
11:30 AM - 1:30 PM

**Attendees:**

Matthew Avila  
Judy Needham  
T.A. Sims  
Art Cavazos

Elsie Schiro  
Kent Scribner  
Sherry Breed  
Vickie Burris  
Kyle Davie

Yvonne Garcia  
Barbara Griffith  
Gary Griffith  
Kevin Greene  
Sammy Monge  
Mike Naughton

The following items were discussed:

1. CALL TO ORDER

Matthew Avila called the meeting to order at 11:30 AM.

2. DISCUSSION ITEMS

A. Review and Discuss Facilities Master Plan Guiding Principles.

Art Cavazos presented a second draft of the Facilities Master Plan Guiding Principles. They were reviewed and discussed by the Committee members. Communications department will update with District Mission.

B. Review and Discuss Facility Master Plan Timelines and Processes.

Art Cavazos presented a Draft of the Facilities Master Plan Major Milestones.

The milestones will be:

Project Initiation & Goal Setting: Guiding Principles  
Demographic Study  
Facility Space Utilization Study  
Academic Plan/Educational Mission 2025  
Educational & Technical Design Guidelines  
Educational & Functional Adequacy Standards  
Educational & Functional Adequacy Assessment  
Establish Priorities & Budgets – Master Planning  
Board Resolution for Bond Referendum  
Bond Election



C. Discussion on Next Steps

A demographic study will be commissioned. Committee members will help select the consultant.

Mike Naughton will work with Leadership to begin a Facility Space Utilization for all campuses.

The committee will draft a first reading for the next board meeting and for the FMP committee to review.

3. COMMENTS

The next meeting will be scheduled in December at a later time.

4. ADJOURNMENT

The meeting adjourned at 1:30 PM.

Matthew Avila, Chair

12/7/15

Date

# FORT WORTH ISD FACILITIES MASTER PLAN GUIDING PRINCIPLES

# Draft

## OVERVIEW

The guiding principles will provide ongoing direction and assist to prioritize the work and clarify important decisions when individual interests come in conflict with overall goals.

### 1.1 HEALTH AND SAFETY

The District will support health and safety measures at all District facilities through compliance with all health and safety codes and regulations.

### 1.2 SECURITY

The District will support security measures at all District facilities through compliance with all safety codes and regulations. The District will incorporate security best practices in the design, construction, maintenance and operation of all District facilities.

### 1.3 ACADEMIC ADEQUACY & FUNCTIONAL EQUITY IN SCHOOL FACILITIES

The physical environment and facilities affect learning and student achievement. The District will address equity in facilities based on Educational Specifications for approved programs at the campus level. These facilities will provide students access to quality academic and specialized programming and technology by constructing and/or renovating facilities through a strategic, phased modernization strategy. The District will address facility needs through a process of long-range planning so that equity in facilities is achieved despite any perceived inequities of investment over short periods of time.

### 1.4 EXTRA & CO-CURRICULAR ADEQUACY SUPPORT

The physical environment and facilities will support the extra & co-curricular goals and strategies articulated in the District's Strategic Plan.

### 1.5 OPTIMAL ASSET UTILIZATION

The District will develop strategies to address both under-enrolled and overcrowded schools that may include boundary changes, grade level reassignment, modifications to transfers, and space use policies and practices. Any strategies that address improving utilization should be vetted with the affected community for feedback before decisions are made.

### 1.6 PROTECTION & MANAGEMENT OF FINANCIAL INVESTMENT

The Facilities Master Plan will include the protection of the taxpayer's investment in the District's facilities through a 10-year, long-term plan with a two-year review cycle for maintenance, repairs and renovations to extend the useful life of existing facilities coupled with the development of parameters for building replacement.

### 1.7 ENVIRONMENTAL STEWARDSHIP & SUSTAINABILITY

The District will develop strategies to support and protect the environment and strengthen academics through the use of sustainable and conservation-focused practices for its buildings, grounds and equipment.

### 1.8 COMMUNITY ENGAGEMENT

The Facilities Master Plan development process must provide varied means of engagement of stakeholders and multiple opportunities for meaningful input to identify community needs. Stakeholders include **students**, parents, staff, campus and community based organizations, parent-teacher associations, the business community, neighborhood associations, historically under-represented communities, and other key community individuals or groups identified as key communicators.