

Facilities Master Plan Committee
Meeting Minutes
Monday, February 22, 2016
FWISD Board Conference Room
1:30 P.M. – 3:30 P.M.

Kent Scribner
Matthew Avila
Tobi Jackson
Judy Needham
TA Sims
Art Cavazos

Diana Angles
Lori Boswell
Sherry Breed
Vickie Burris
Art Cavazos
Alma Charles
Kyle Davie
Kevin Greene

Yvonne Garcia
Barbara Griffith
Sammy Monge
Mike Naughton
Elsie Schiro
Michael Sorum
Michael Steinert

The following items were discussed:

1. CALL TO ORDER

Matthew Avila called the meeting to order at 1:30 pm.

2. DISCUSSION ITEMS

A. Minutes Approved

B. Facilities Master Plan Milestones Handout

- Draft RFQ for Facilities Master Plan Consultant
- Educational specifications for high schools will be developed to help create a baseline of minimum requirements for high schools. Define the minimum for adequacy standards. All parties will be involved in the series of goal setting.
- Facilities Utilization Plan will continue to be worked on.
- Potential Bond election for November, 2017. Key dates are listed to help committee stay on track. Instruction drives construction.

C. Demographic Study Handout-

- Review of the Demographic Study Handout.
- A committee was formed to provide different sources of data to review the initial draft released by the consultant for the demographic study.
- Demographer's study will need boundary lines defined and student population per PEIMS.
- Course requests and enrollment projections by other departments will be included.
- Cohort Survival is the calculation the demographer would use to project the future students.

D. Identified Capital Asset Needs for 2016-2018

- Review of the Capital Asset Needs Handout for 2016-2018

3. COMMENTS

The next meeting will be scheduled at a later time.

4. ADJOURNMENT

The meeting adjourned at 3:30 PM

 4/4/16
Matthew Avila, Chair Date