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ACTION REQUIRED

Date: November 16, 2020

To: All Employees

From: Aracely Chavez, Executive Director, Classified Learning

Subject: SafeSchools Assignments for SY 2020-2021

We know that the 2020-2021 school year has been filled with challenges and opportunities for us all. Thus, the District decided to delay deadlines for all required annual training. Listed below are the mandatory training modules for the 2020-2021 school year.

As part of our training protocol, District employees are required to complete certain courses in compliance with State/Federal regulations or District policies each year. The Preventing Sexual Harassment Training under Title IX is one of the federally mandated courses to be completed each year. This year, the 44-minute instructional program includes new components of the Title IX regulations effective August 17, 2020. These changes impact how we implement sexual harassment investigations and the role that all employees play in the reporting process. Accordingly, all employees are expected to complete the Title IX course by **January 8, 2021**.

The remaining District policy courses and review of the 2020-2021 Employee Handbook should be completed on or before February 15, 2021. All can be accessed at <https://fwisd-tx.safeschools.com/admin/main>.

Titles	Minutes
Title IX Compliance Overview (Revised due to new law)	44
FWISD Employee Handbook (New)	20
Active Shooter by Ft. Worth Police Dept.	6
Health Emergencies Overview	20
Bloodborne Pathogens	19
Slips, Trips and Falls	26
Bullying Recognition & Response	50
Child Abuse Mandatory Reporting	26
Youth Suicide Awareness and Prevention	26
FERPA	14
CIPA Compliance with Children's Internet	26

One new feature you may find helpful is the ability to "Test Out" before viewing the video. If you pass the assessment, you are not required to watch the video. All newly hired employees have up to two months from their start date to complete all trainings. Please contact aracely.chavez@fwisd.org if you have any questions.

Approved:

Chief of Risk, Ethics, & Compliance Management

Chief of Operations