

## Fort Worth ISD Child Nutrition Services Sack Lunch Order Form

**Submit form 2 weeks in advance of pick up**

Campus: \_\_\_\_\_ Teacher: \_\_\_\_\_  
 Number of Student Lunches: \_\_\_\_\_ Number of Adult Lunches: \_\_\_\_\_  
 Date Needed: \_\_\_\_\_ Time Needed: \_\_\_\_\_

Do any students have life threatening allergies?  YES  NO

Name of Student	Allergy	Substitution Needed Yes/No

**ONLY LIST NAMES OF STUDENTS WITH ALLERGIES AT THIS TIME**

A complete list of students receiving sack lunches will be required at the time lunches are picked up in order to ensure proper accounting.

Entrée Selection	Fruit & Vegetable	Milk <u>Enter quantity needed for each milk</u>	
Turkey and Cheese Sandwich	Varies according to menu Elem/MS – sack has 2 veg. + 1 fruit serving	1% Skim White	
Chicken Ham & Cheese Sandwich			
Sunbutter & Jelly Sandwich	High – sack has 2 veg + 2 fruit servings	Fat Free Chocolate	

All lunches will include a sandwich, fruit, vegetable and milk.

Do you have an insulated cooler for cold items?  YES  NO

***Insulated coolers must be used to transport milk and items that need temperature control.***

Sack lunches will be available for pick-up at the site kitchen at the time requested above unless other arrangements have been made.

***If lunches are removed from school grounds, they must be kept at proper temperature. Use insulated coolers or boxes with ice. The Field Trip Temperature Log and class roster MUST be completed and returned to Cafeteria Manager after field trip for record keeping. It is the responsibility of the teacher to ensure foods are kept at optimal temperatures for the safety of the students. Please contact dietitians at 817-814-3538 ([dietitians@fwisd.org](mailto:dietitians@fwisd.org)) if there are any questions.***

Teacher's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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